

The Diocese of Virginia

Shrine Mont Camps – Camp Director Descriptions and Application

Thank you for your interest in Shrine Mont camps. There are currently five openings for camp directors in 2012, and applications are now currently being accepted. Applications will be accepted through January 26, 2012, and it is our hope that these positions will be filled during the first weeks of February.

A director of a Shrine Mont summer camp has several main responsibilities. The director oversees the staff for his or her camp, which includes reviewing applications, conducting interviews and contacting references during the hiring and orientation process. The director also provides direction and oversight in the planning of the camp program and schedule and leads the staff through the summer. S/he is responsible for communicating with camper parents during the summer months.

The work of a camp director begins well before camp is actually in session. Under the guidance of the director of Shrine Mont Camps, s/he helps plan and prepare for camp as early as January. Directors are expected to maintain open lines of communication – both through phone calls as well as via email – with the director of Shrine Mont camps and the other camp directors as hiring and pre-camp planning is conducted. Each director works in collaboration with the other camp directors, the Diocese of Virginia, and the Shrine Mont staff in order to ensure that the mission and goals of Shrine Mont camps are accomplished. **All camp directors are expected to be at Shrine Mont for the entire length of staff training as well as each camp session: June 15 through June 22**

For the summer of 2012, there are five camps that currently seek a new director:

- **Music and Drama (MAD) Camp** is one of the larger camps at Shrine Mont. Campers prepare a biblically themed musical and perform it at the end of the session. MAD camp has a staff of 10 and usually 35 campers per session. Dates are from June 16 through July 24. Musical experience is preferred for this position.
- Campers at **Art Camp** work on projects in a variety of media, allowing campers to express their individuality and creativity. They explore how this creativity can bring people closer to God while also enjoying all the usual camp activities – campfires, swimming, games, singing, worship, and more. Art Camp has a staff of 11 and approximately 50 campers. Campers range in age from 9-15 years old, so the director needs to be able to manage a camp with a wide range of campers and counselors. Confidence/experience in leading art projects is a plus as well, because generally the director often leads one of the two daily art sessions. Dates are June 16 through 22 and August 2 through 12.



- **Explorers' Camp** focuses on taking care of God's creation at camp and at home. Campers learn camping and outdoor skills. Explorers' has a staff of six people and approximately 25 campers per session. Sessions I and II are about a week long and campers range in age from 9 to 14. Explorers' the Great involves at least two extended trips in the outdoors. Campers range in age from 15 to 17. Camping experience and outdoor skills preferred for this position. Dates are from June 24 through August 2.
- **St. George's Camp** is a classic large summer camp featuring hiking, swimming, sports, music, crafts, canoeing and overnight camp-outs all flavored with dearly-held traditions of zaniness! The heart of St. George's Camp is its focus on the unique and infinite value of every member of the camp community. With I Corinthians 12-27 (we are all essential members of the one Body) as a point of reference we encourage both faith and questions as we strive to celebrate the unique gifts of every camper, regardless of his or her faith background or commitment. The director of this camp should be prepared to work with a large staff of 20 counselors for four age specific camp sessions. The dates for this camp are June 16-August 11.
- **Senior High Youth Conference** is a camp for high school aged youth focused on giving back to the community. Campers will live out the "Be Ye Doers of the Word" passage from James. The director of this camp should be experienced with working with high school students and counselors in their mid-twenties. This camp typically has 25 participants, but a very high energy level! The dates are June 16 through June 22 and July 14 through July 23.

Applicants are encouraged to apply for any and all of the camps in which they have an interest. Please email or send a completed application together with an updated resume to – Paris Ball (contact information below). All finalists will attend an in-person interview, and all Shrine Mont Camp Staff must pass a background check as a condition of employment. Again, thank you for your interest in the Diocese of Virginia's camping program at Shrine Mont, and please do not hesitate to contact us, should you have any questions.

Mail: 110 West Franklin St. Richmond VA 23220

E-mail: pball@thediocese.net

Phone: (804) 643-8451 x1042



Shrine Mont Camps

A Ministry of the Diocese of Virginia at Shrine Mont Camp Director Application

The Diocese of Virginia's summer camp program at Shrine Mont exists to promote the emotional and spiritual development of children, youth and young adults through the fostering of a safe and positive environment for all. It is the goal of this program to encourage the growth of relationships with self, others and God.

www.camps.thediocese.net

To Apply:

- Complete this form.
- Attach appropriate references.
- Include a resume.
- Apply no later than January 26.

Send to:

Paris Ball
110 W. Franklin St.
Richmond, VA 23220
pball@thediocese.net
Fax 804-644-6928

Questions?

Please contact Paris Ball,
director of Shrine Mont
Camps at 800-DIOCESE
x1042 or
pball@thediocese.net.

Availability

1. Date of Application: _____

2. Position for Which You Are Applying:

- Music and Drama Camp Art Camp St. George's Camp
 Senior High Youth Conference Explorers' Camp

3. Are you available to attend all training dates and all in-session camp dates? If no, why not?

Personal Data

1. Name: _____

2. Address: _____

3. Daytime Phone: _____ Evening Phone: _____

4. e-Mail Address: _____

5. Have you previously been employed by the Diocese of Virginia/Shrine Mont? Yes No

6. If yes, give dates and positions: _____

7. Are you legally eligible for employment in the United States? Yes No

(Proof of identity and citizenship or immigration status will be required upon employment.)

8. Date of Birth: _____

9. Are you presently employed? Yes No

10. If yes, may we contact your present employer? Yes No

Questions (Please use separate sheet of paper, if necessary)

1. Why do you want to direct the camp for which you are applying?

2. What specific talents would you bring to this position?

3. What is your vision for the camp for which you are applying? Please include a few general as well as specific thoughts.

4. When hiring staff, what qualities will be most important to you in an applicant?

5. Is there any fact or circumstance about you or your background that would raise a question as to the advisability of entrusting you with the supervision, guidance and care of a camp staff and young people? Do you have any physical, mental or emotional concerns that would affect your performance in a job that involves long (and often stressful) hours and strenuous activity?

6. Are you a member of any professional or civic groups? If yes, which ones?

7. Is there anything else you would like to tell us about yourself?

Personal References

Please attach a list of three people who know your work and habits well. Do not include relatives. Suggested references are former employers, co-workers, friends and clergy. Please provide their name, e-mail address, day-time phone number, occupation and relationship to you.

___ I waive my right of access to the information provided by the following references.

___ I do not waive my right of access to the information provided by the following references.

Name	e-Mail	Daytime Phone	Occupation	Relationship to You

Areas of Experience/Training

Please check the following items/areas in which you have experience and/or training.

- | | |
|---|--|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Drama |
| <input type="checkbox"/> Supervision of Other Employees | <input type="checkbox"/> Accounting |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Electronics |
| <input type="checkbox"/> Writing | <input type="checkbox"/> Camping |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> Hiking |
| <input type="checkbox"/> Teaching | <input type="checkbox"/> Canoeing |
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Sports: _____ |
| <input type="checkbox"/> Office Management | _____ |
| <input type="checkbox"/> Program Development/Implementation | <input type="checkbox"/> Music: _____ |
| <input type="checkbox"/> Computer Skills: _____ | _____ |
| _____ | <input type="checkbox"/> Other: _____ |
| | _____ |

Submission

Please attach a current resume to the completed application form. All applications should be received by January 26, 2012. No late applications will be considered. An in-person interview and background check will be required for all finalists. Thank you for your interest.

Paris Ball, Director of Shrine Mont Camps
110 W. Franklin St., Richmond VA 23220
800-DIOCESE x1042, Fax 804-644-6928, pball@thediocese.net